

Excel TNA Form

Answer the questions on this form to help us determine the level of your Excel training needs. Then click the Submit button at the bottom of the form when complete.

1. How would **you** rate your own level of IT confidence?

1 2 3 4 5 6 7 8 9 10 (Where 1= total beginner, 10= very confident)

2. How would **you** rate your existing knowledge of Microsoft Excel?

1 2 3 4 5 6 7 8 9 10 (Where 1= total beginner, 10= very confident)

3. What do you currently use Excel for/would you like to use Excel for in the future?

4. What is the difference between data and formatting?

5. Name the 5 types of data you can add into a cell...

6. What is a Function in Excel?

7. What are your top 3 things you'd like to learn about Excel?

1

2

3

E-mail address: